



How to do Business in the Wake of Social Distancing

Remember those grand plans you had to clean out your electronic files? Or the project to clean up your database? NOW is the time for these types of projects and more!

Mental Health

During these times of uncertainty, our mental health should be a top priority. Follow this [link](#) to learn more from the American Foundation of Suicide Prevention.

Take a note from the children in our lives and use coloring as a way to put your brain on pause. There are many [online resources](#).

Connecting

Who knew we would miss the connection of those in our office? If your team is working from home, consider setting up conference calls, either just voice or video too, to work together on a project, check in on each other, or even try some [ice breakers](#) to set your teams' minds and hearts at ease. Facetime, Zoom, WebEx and Skype are some options to consider.

Projects

We all have some projects that we've been meaning to get to. Clean out your email inbox. Update your website. Clean out your digital folders. Open folders you've never looked at before. Reorganize your shared drive. Create a shared drive. You get it ~ the possibilities are endless. Think of how good you'll feel when it's done!

Best Practices on working from home from our friends at [Pinnacle Human Resources](#):

Leaders hold virtual meetings each day or every other day with teams, eventually moving to weekly. (Skype, go-to-meetings, other teleconferencing preferred).

Setting up a routine will provide clear expectations and collaboration for success. This will provide good information flow AND social networking support.

Direct workflow and prioritize tasks for all on team. Monitor results. Be Flexible. Listen to team and customer needs and respond in timely way.

Brainstorm and innovate on feedback from clients, customers, employees, etc.

Use employee talent for learning (examples- those techy team members, empower them to help others learn new technology like zoom, WebEx, etc.)

Try NEW things!

Use the Chamber

If your company is in need of loans, check out our [resources](#). Continue to seek out our [webinars](#) as we work with our members to provide resources for our community and area businesses. If you have job opportunities you want to promote we encourage you to check out our [job board](#). Although we are working remotely, we are still here working for you!