



Board of Directors Meeting

Albany County Business Development Corporation  
5 Computer Drive South, Albany, NY  
February 16, 2017  
5:30 pm

AGENDA

- |  |                            |
|--|----------------------------|
| Welcome and introductions  | <i>Nancy Carey Cassidy</i> |
| 1. Review and vote on November 17, 2016 minutes                                | <i>Nancy Carey Cassidy</i> |
| 2. Ratification of e-mail votes:   | <i>Nancy Carey Cassidy</i> |
| a. Business Plan   |                            |
| b. 219 Warehouse Grill, LLC  |                            |
| 3. Fourth Quarter 2016 Voucher   | <i>Allen Maikels</i>       |
| 4. AI Tech Portfolio as of December 31, 2016                                   | <i>Allen Maikels</i>       |
| 5. Review of Loan Loss Reserve   | <i>Allen Maikels</i>       |
| 6. Year-end 2016 Financials – pre audit  | <i>Allen Maikels</i>       |
| Loan Packets for Review/ Modification  | <i>Joe Landy</i>           |
| 7. REO Welding, Inc.   |                            |
| 8. Philly's Bar & Grill, LLC – update on job #'s to be distributed at meeting. |                            |
| Adjournment  | <i>Nancy Carey Cassidy</i> |

Albany County Business Development Corporation  
5 Computer Drive South, Colonie, NY

Audit Committee Meeting

Thursday, March 16, 2017  
8:00 a.m.

AGENDA

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Audit Committee Annual Meeting –

Members of Committee: Allen Maikels, Sean Ward, Mark Eagan

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|--|---|
| 1. Welcome                               | Mark Eagan, Chair                           |
| 2. Review of February 16, 2017 minutes   | Mark Eagan                                  |
| 3. Audit Presentation                    | Thomas Gessick<br>T.M. BYXBEE COMPANY, CPAs |
| 4. Questions to auditor                  |   |
| 5. Vote on Acceptance by Audit Committee |   |
| 6. Meeting Adjourned                     | Mark Eagan                                  |

Albany County Business Development Corporation  
Five Computer Drive South, Colonie, NY

Board of Directors Meeting

March 16, 2017  
8:30 AM

**AGENDA**

Welcome and introductions

*Nancy Carey Cassidy*

1. Audit Presentation

Thomas Gessick  
T.M. BYXBEE COMPANY, CPAs

2. Review of February 16, 2017 minutes

*Nancy Carey Cassidy*

Renewals

*John Skrobela*

3. Turnkey Internet, Inc.
4. 834 Kenwood LLC
5. Samoni Hospitality LLC

Loan Packets for Review

*John Skrobela*

6. TACS Auto Corp
7. Perfect Blend Café

8. Other Business

*Nancy Carey Cassidy*

9. Adjournment

*Nancy Carey Cassidy*