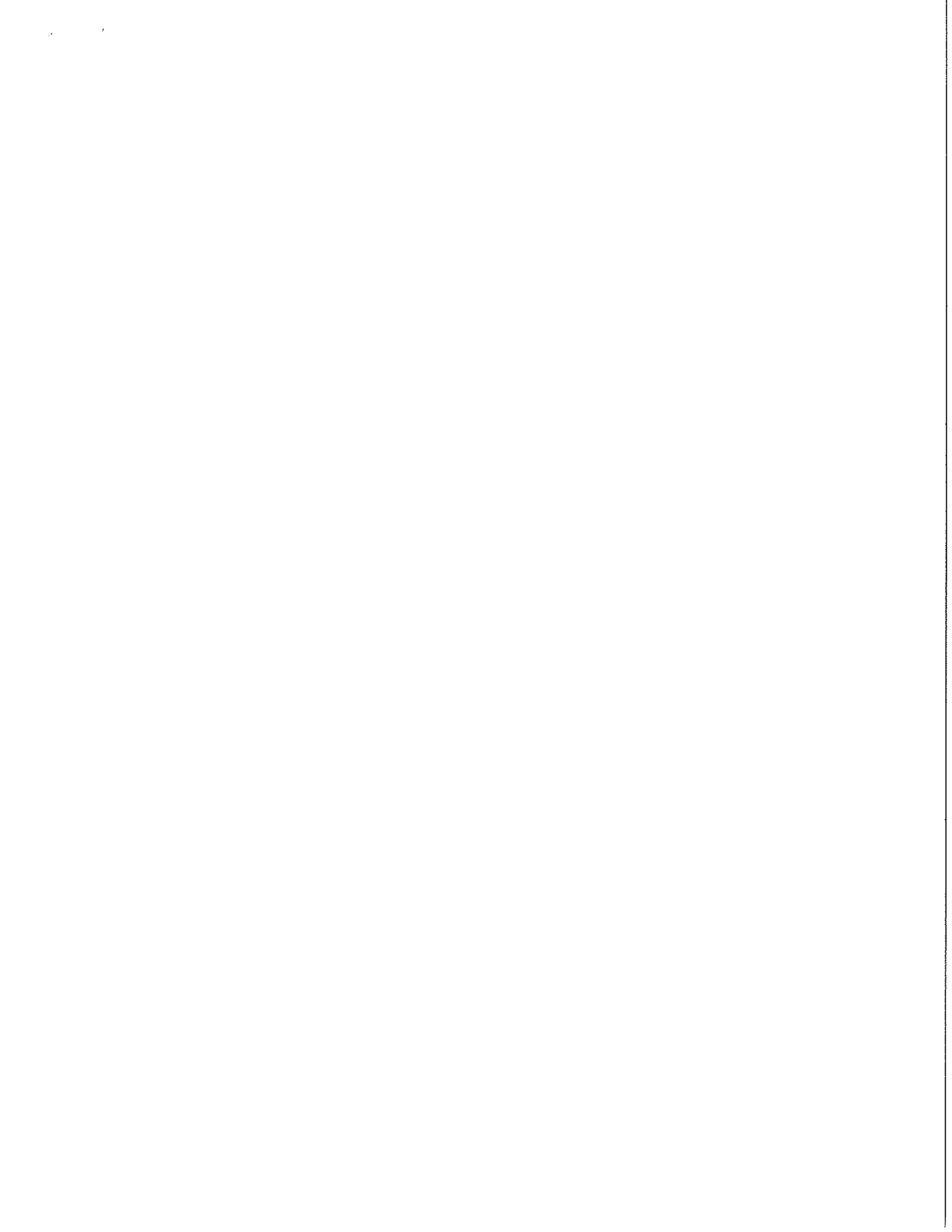


**ALBANY COUNTY BUSINESS  
DEVELOPMENT CORPORATION**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2013**



ALBANY COUNTY BUSINESS  
DEVELOPMENT CORPORATION

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**INDEPENDENT AUDITOR'S REPORT**

Board of Directors  
Albany County Business Development Corporation  
Albany, New York

We have audited the accompanying financial statements of Albany County Business Development Corporation (a non-profit organization), which comprises the statements of financial position as of December 31, 2013 and 2012, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors  
Albany County Business Development Corporation

*Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Albany County Business Development Corporation as of December 31, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Other Matters*

In accordance with *Government Auditing Standards*, we have also issued a report dated March 20, 2014 on our consideration of the Albany County Business Development Corporation's internal control over financial reporting and our tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*T.M. Byrnes Company CPAs, N.Y., P.C.*

March 20, 2014  
Albany, New York

**ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION**  
**STATEMENTS OF FINANCIAL POSITION**  
**DECEMBER 31, 2013 AND 2012**

**ASSETS**

	<b>2013</b>	<b>2012</b>
<b>CURRENT ASSETS</b>		
Operating Cash	\$ 643,626	\$ 2,007,945
Money Market Cash	8,625,144	7,050,361
Cash in Escrow	-	75,000
Prepaid Insurance	-	1,861
Accrued Interest Receivable	67,311	63,228
Loans Receivable, Current Portion, Net of 2013 and 2012 Allowance of \$250,000 and \$349,600, respectively	1,792,450	2,081,306
<b>TOTAL CURRENT ASSETS</b>	<b>11,128,531</b>	<b>11,279,701</b>
 <b>PROPERTY, PLANT AND EQUIPMENT, NET OF ACCUMULATED DEPRECIATION</b>	 <b>1,976</b>	 <b>2,635</b>
 <b>OTHER ASSETS</b>		
Loans Receivable, Less Current Portion	7,617,260	7,334,442
<b>TOTAL OTHER ASSETS</b>	<b>7,617,260</b>	<b>7,334,442</b>
 <b>TOTAL ASSETS</b>	 <b>\$ 18,747,767</b>	 <b>\$ 18,616,778</b>

**LIABILITIES AND NET ASSETS**

<b>CURRENT LIABILITIES</b>		
Due to The Chamber	\$ 52,662	\$ 56,087
Accounts Payable and Accrued Expenses	8,235	9,848
<b>TOTAL CURRENT LIABILITIES</b>	<b>60,897</b>	<b>65,935</b>
 <b>NET ASSETS</b>		
Unrestricted	2,136	86
Temporarily Restricted	18,684,734	18,550,757
<b>TOTAL NET ASSETS</b>	<b>18,686,870</b>	<b>18,550,843</b>
 <b>TOTAL LIABILITIES AND NET ASSETS</b>	 <b>\$ 18,747,767</b>	 <b>\$ 18,616,778</b>

**ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION  
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS  
YEARS ENDED DECEMBER 31, 2013 AND 2012**

			<b>TOTALS</b>	
	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>2013</u>	<u>2012</u>
<b>Revenue and Support:</b>				
Application Fees	\$ 700	\$ 8,100	\$ 8,800	\$ 4,200
Modification Fees	1,350	2,150	3,500	-
Bank Interest	-	18,159	18,159	29,805
Late Fees Paid	-	2,749	2,749	167
Loan Interest Earned	-	315,389	315,389	449,810
Recovered Legal Fees	-	3,700	3,700	-
Loan Loss Recoveries	-	99,600	99,600	-
Net Assets Released From Restrictions	315,870	(315,870)	-	-
<b>Total Revenue and Support</b>	<b>317,920</b>	<b>133,977</b>	<b>451,897</b>	<b>483,982</b>
<b>Expenses:</b>				
Agency Fees	202,403	-	202,403	198,502
Application Fees	7,350	-	7,350	4,200
Bad Debt Expense	80,009	-	80,009	21,583
Bank Fees	27	-	27	324
Investment Fees	-	-	-	2,536
Insurance	3,724	-	3,724	1,306
Depreciation	659	-	659	659
Filing Fees	750	-	750	750
Professional Fees	20,948	-	20,948	27,397
<b>Total Expenses</b>	<b>315,870</b>	<b>-</b>	<b>315,870</b>	<b>257,257</b>
<b>INCREASE IN NET ASSETS</b>	<b>2,050</b>	<b>133,977</b>	<b>136,027</b>	<b>226,725</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>86</b>	<b>18,550,757</b>	<b>18,550,843</b>	<b>18,324,118</b>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 2,136</b>	<b>\$ 18,684,734</b>	<b>\$ 18,686,870</b>	<b>\$ 18,550,843</b>

**ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED DECEMBER 31, 2013 AND 2012**

	<b>2013</b>	<b>2012</b>
<b>CASH FLOWS PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES:</b>		
Cash Received From Interest on Loans	\$ 311,306	\$ 431,906
Cash Received From Interest on Temporary Investments	18,159	29,805
Application and Modification Fees	4,950	-
Late Fees	2,749	167
Cash Paid General and Administrative Expenses	<u>(227,329)</u>	<u>(217,176)</u>
Net Cash Provided by Operating Activities	<u>109,835</u>	<u>244,702</u>
 <b>CASH FLOWS PROVIDED BY (USED IN)</b>		
<b>INVESTING ACTIVITIES:</b>		
Loan Disbursements	(2,058,416)	(2,549,474)
Principal Collected on Loans Receivable	<u>2,084,045</u>	<u>3,496,451</u>
Net Cash Provided by Investing Activities	<u>25,629</u>	<u>946,977</u>
 <b>INCREASE IN CASH AND CASH EQUIVALENTS</b>	 \$ 135,464	 \$ 1,191,679
 <b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>	 <u>9,133,306</u>	 <u>7,941,627</u>
 <b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	 <u><u>\$ 9,268,770</u></u>	 <u><u>\$ 9,133,306</u></u>
 <b>RECONCILIATION OF OPERATING INCOME TO NET CASH</b>		
<b>PROVIDED BY OPERATING ACTIVITIES</b>		
Operating Income	\$ 136,027	\$ 226,725
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities		
Depreciation	659	659
Decrease (Increase) in:		
Accrued Interest	(4,083)	(17,904)
Prepaid Insurance	1,861	(555)
Provision for Loan Losses	(19,591)	21,583
Increase (Decrease) in:		
Accounts Payable and Accrued Expenses	(1,613)	621
Due to The Chamber	<u>(3,425)</u>	<u>13,573</u>
Total Adjustments	<u>(26,192)</u>	<u>17,977</u>
 <b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	 <u><u>\$ 109,835</u></u>	 <u><u>\$ 244,702</u></u>



**ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2013**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING AND REPORTING POLICIES**

**Organization**

The Albany County Business Development Corporation (ACBDC), (the Corporation) was incorporated under the New York State Not-For-Profit Corporation Law on September 16, 1994. The Corporation was organized to promote economic growth and business retention in Albany County by offering financing through the Al Tech Revolving Loan Fund to small and medium sized businesses (and in special circumstances, to larger businesses) which demonstrate strong possibilities for growth, real property improvement, increased employment and retention of employment in the community.

**Basis of Accounting**

The financial statements are prepared on the accrual basis of accounting.

**Method of Accounting and Presentation**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board Accounting Standards Codification (FASB ASC) 958-205. Under FASB ASC 958-205, non-profit organizations are required to report information regarding their financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

**Al Tech Loans Revolving Loan Fund**

In 1976, the Economic Development Administration of the U.S. Department of Commerce awarded a \$10 million grant under title IV of the Public Works and Economic Development Act to the New York State Department of Commerce. The purpose of the grant was to make a loan to the Al Tech Specialty Steel Corporation to purchase two steel manufacturing plants, one in Albany County and the other in Chautauqua County. The State was authorized to use the loan repayments to establish the Al Tech Trust Fund, \$4 million to Albany County and \$6 million to Chautauqua County, to make loans for economic development in these two counties. The Funds were previously administered by the New York State Job Development Authority. Effective April 1, 2006, the ACBDC commenced full administration of the Al Tech Funds, and in July of 2006 the Funds held at the Job Development Authority were transferred to the Corporation.

**Management Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America, which includes the loan activity, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

Significant estimation is required to determine the collectibility of loans receivable. It is at least reasonably possible that the estimates used will change within the next year.

ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING AND REPORTING POLICIES  
(Continued)

**Provision for Uncollectible Accounts**

The Corporation uses the allowance method to account for uncollectible accounts based on their estimate of amounts deemed uncollectible. This estimate is based on a review of each loan in the portfolio and an assessment of net realizable value as of each December 31. The Corporation continually monitors its loan portfolio and makes additions and deductions to the allowance account as changes in the status of each loan may require.

**Taxes**

The Corporation is a not-for-profit organization exempt from income taxes under Section 501(c)(4) of the Internal Revenue Code and comparable New York State laws, and has been classified as an organization that is not a private foundation. Accordingly, no provision for income taxes has been made in the accompanying financial statements.

**Equipment and Depreciation**

Assets, when purchased, are recorded at cost. Depreciation is calculated over the estimated useful life by the straight-line method. Upon sale or other disposition of assets, the cost and related accumulated depreciation are removed from the property accounts and any resultant gain or loss is reflected in the current year's revenue and expenses.

**Investments**

The Corporation has adopted the provisions of FASB ASC 820, Fair Value Measurements.

The Corporation records investments in marketable securities with readily determinable market values and all investments in debt securities at their fair value utilizing the market approach per FASB ASC 820. The market approach uses prices and other relevant information generated by market transactions involving identical or comparable assets. Unrealized gains and losses are included in the change in net assets in the accompanying statements of activities.

**NOTE 2 - ALLOWANCES FOR POSSIBLE CREDIT LOSSES**

The estimated allowances for possible credit losses are based primarily on a continuing evaluation of the portfolios, and of current economic conditions and such other factors which management believes require consideration in estimating future risks. Additions (reductions) to the allowances are made by charges (credits) to expense.

A summary of loan loss allowance activity for the year ended December 31, 2013 is as follows:

Beginning Balance	\$349,600
Net Provisions	(19,591)
Loan Charge-Offs	<u>(80,009)</u>
Ending Balance	<u>\$250,000</u>

ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION  
 NOTES TO FINANCIAL STATEMENTS  
 DECEMBER 31, 2013

NOTE 3 – PROPERTY AND EQUIPMENT

Details for the year ended December 31, 2013 are as follows:

	<u>December 31,</u> <u>2012</u>	<u>Additions</u>	<u>December 31,</u> <u>2013</u>
<b>COST</b>			
Equipment	<u>\$6,588</u>	<u>\$ -</u>	<u>\$6,588</u>
<b>ACCUMULATED DEPRECIATION</b>			
Equipment	<u>3,953</u>	<u>659</u>	<u>4,612</u>
	<u>\$2,635</u>		<u>\$1,976</u>

NOTE 4 - CONTRACTED SERVICES – ALBANY-COLONIE REGIONAL CHAMBER OF COMMERCE

In order to accomplish the purposes of the Corporation to further economic development in the County of Albany and its environs, the Corporation works closely with the County and the Albany-Colonie Regional Chamber of Commerce, (the Chamber). The Chamber in return provides staff to the Corporation to fulfill its mission. The Corporation reimbursed the Chamber for administrative costs for the years ended December 31, 2013 and 2012.

NOTE 5 - COMMITMENTS AND CONTINGENCIES

The Corporation has approved and committed loans to be funded by the Revolving Loan Fund for \$5,140,250 at December 31, 2013.

Expenditures are subject to audit by the funding agency by their designee. Such audits could lead to a request for reimbursement to the grantor agency for expenditures disallowed under the terms of the grant. Management believes that such disallowances, if any, will be immaterial.

Commencing in 2007, the Corporation's excess loan policy was changed from 25% to 15% by the Department of Commerce. The Department requires that at all times at least 85% of the revolving loan fund capital is loaned or committed.

Events Occurring After Reporting Date

The Corporation has evaluated events and transactions that occurred between December 31, 2013 and March 20, 2014, which is the date the financial statements were available to be issued, for possible disclosure and recognition in the financial statements.

ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2013

NOTE 6 – INCOME TAXES

The Corporation files information returns (United States Return of Organization Exempt From Income Tax Form 990, and New York State Annual Filing for Charitable Organizations Form CHAR500). The Corporation has adopted the provisions of FASB ASC 740-10, *Accounting for Uncertainty in Income Taxes* and as a result has identified its exemption from income tax under Section 501(c)(4) as a tax position which falls within the scope of this standard. The Corporation does not believe this tax position will result in any change to its financial position. These information returns are subject to examination by tax jurisdictions (generally for three years from the filing date), and as a result, returns for the years subsequent to the year ended December 31, 2010 remain subject to examination. No interest or penalties have been recognized in the Statement of Financial Position or Statement of Activities.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Albany County Business Development Corporation  
Albany, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Albany County Business Development Corporation (a nonprofit organization), which comprise the statement of financial position as of December 31, 2013, and the related statements of activities, and changes in net assets and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon date March 20, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Albany County Business Development Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Albany County Business Development Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Albany County Business Development Corporation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Directors  
Albany County Business Development Corporation  
Albany, New York

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Albany County Business Development Corporation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as Finding 13-01.

### The Corporation's Response to Findings

The Albany County Business Development Corporation's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Albany County Business Development Corporation's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Albany County Business Development Corporation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*T.M. Byrker Company CPAs, NY, PC.*

March 20, 2014  
Albany, New York

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH OMB CIRCULAR A-133**

Board of Directors  
Albany County Business Development Corporation  
Albany, New York

**Report on Compliance for Each Major Federal Program**

We have audited the Albany County Business Development Corporation's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Albany County Business Development Corporation's major federal programs for the year ended December 31, 2013. The Albany County Business Development Corporation's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the Albany County Business Development Corporation's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits in *Governmental Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit included examining, on a test basis, evidence about the Albany County Business Development Corporation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Albany County Business Development Corporation's compliance.

Board of Directors  
Albany County Business Development Corporation  
Albany, New York

### **Opinion on Each Major Federal Program**

In our opinion, the Albany County Business Development Corporation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013.

### **Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying schedule of findings and questioned costs as Finding #13-01. Our opinion on each major federal program is not modified with respect to this matter.

The Albany County Business Development Corporation's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Albany County Business Development Corporation's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control Over Compliance**

Management of the Albany County Business Development Corporation is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Albany County Business Development Corporation's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Albany County Business Development Corporation's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance



Board of Directors  
Albany County Business Development Corporation  
Albany, New York

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Tom. Byrnes Company CPAs, NY, P.C.*

March 20, 2014  
Albany, New York

ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 FOR THE YEAR ENDED DECEMBER 31, 2013

FEDERAL GRANTOR PASS-THROUGH GRANTOR/ <u>PROGRAM TITLE</u>	FEDERAL CFDA <u>NUMBER</u>	AGENCY PASS- <u>THROUGH</u>	<u>FEDERAL EXPENDITURES</u>
U.S. Department of Commerce, Economic Development Administration	11.307		
Al Tech Loan Fund, Albany County EDA Project # 01-19-01474 Pass-Through New York State Department of Commerce			<u>\$19,143,271</u>

ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
DECEMBER 31, 2013

**NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying schedule of federal awards presents the activity of the AI Tech Loan Fund Program of Albany County Business Development Corporation for year ended December 31, 2013.

The accompanying schedule of federal awards, including the activity of the AI Tech Loan Fund is presented using the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, "*Audits of States, Local Governments and Non-Profit Organizations*". Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The amount of expenditures for the AI Tech Loan Fund is computed as defined in the Department of Commerce Economic Development Revolving Loan Fund (RLF) Guidelines. The guidelines define current year expenditures, identified as RLF contribution, as the grantee's fiscal year ending balance of outstanding loans plus cash and investment balances plus the amount of RLF income earned and expended on eligible administrative costs during the grantee's fiscal year.

**NOTE 2 - CATALOG OF CFDA**

Numbers were obtained from the federal or pass-through grantor or the *Catalog of Federal Domestic Assistance*.

ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED DECEMBER 31, 2013

I. SUMMARY OF AUDITOR'S RESULTS

**Financial Statements:**

Type of auditor's report issued:

Unqualified

Internal control over financial reporting:

Material weakness(es) identified? \_\_\_\_\_ Yes      X No

Significant deficiency(ies) identified that are not considered to be material weaknesses? \_\_\_\_\_ Yes      X No

Non-compliance material to financial statements noted? \_\_\_\_\_ Yes      X No

**Federal Awards:**

Material weakness(es) identified? \_\_\_\_\_ Yes      X No

Significant deficiency(ies) identified that are not considered to be material weaknesses? \_\_\_\_\_ Yes      X None reported

Type of auditor's report issued on compliance for major programs:

Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133?

X Yes      \_\_\_\_\_ No

**Identification of Major Programs:**

CFDA Number:

11.307

Name of Federal Program:

U.S. Department of Commerce

Dollar threshold used to distinguish between Type A and Type B programs:

\$300,000

Auditee qualified as low-risk auditee? \_\_\_\_\_ Yes      X No

ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED DECEMBER 31, 2013  
(Continued)

II. FINANCIAL STATEMENT FINDINGS

CURRENT YEAR FINDINGS

None noted.

PRIOR YEAR FINDINGS

None Noted.

III. FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

CURRENT YEAR FINDINGS

Finding 13-01

Criteria: The United States Department of Commerce Economic Development Administration requires an 85% capital utilization percentage for the RLF.

Condition: We noted that the capital utilization percentage was below the 85% level.

Effect: The capital utilization percentage is not in compliance with 13 C.F.R. §307.16(c)(2)(ii).

Recommendation: Management should regularly review the RLF capital utilization and ensure they meet the required percentage to be in compliance.

Grantee Comment:

The ACBDC Board regularly monitors the utilization rate and is aware that the rate is below 85%.

In 2012 the Fund's interest rate was reduced; in 2013 the lending limit was increased. These changes have led to an increase in applications in 2013. In 2011 and 2012, the AI Tech Trust Fund averaged 13.5 loan presentations with 11 approvals. In 2013, the Board reviewed 17 loan presentations and approved 16 of the requests for \$4,743,500, including the approval of the first \$1 million request.

The Board feels this momentum will continue into 2014 with a goal of meeting the utilization rate of 85%.

ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED DECEMBER 31, 2013  
(Continued)

III. FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

PRIOR YEAR FINDINGS

Finding 12-01

Criteria: The United States Department of Commerce Economic Development Administration requires an 85% capital utilization percentage for the RLF.

Condition: We noted that the capital utilization percentage was below the 85% level.

Effect: The capital utilization percentage is not in compliance with 13 C.F.R. §307.16(c)(2)(ii).

Recommendation: Management should regularly review the RLF capital utilization and ensure they meet the required percentage to be in compliance.

Grantee Comment:

The ACBDC Board regularly monitors the utilization rate and is aware that the rate is below 85%. The program continues to be marketed to local banks, credit unions and other financing organizations to offer assistance with financial requests.

In 2012, in an effort to become a more competitive option for participating lenders, the Board applied to the United States Department of Commerce, Economic Development Administration for approval to lower the interest rate to 75% of the current Prime Interest Rate (as of December 31, 2012 – 2.44%) and increase the lending limit to \$1 million, doubling the previous \$500,000 limit.

On August 7, 2012, both of these changes were approved and have since been and will continue to be communicated to our lending partners.

These changes have generated increased interest in the program. An increase in approved loans is anticipated in 2013 which should impact the fund as we continue to work towards an 85% utilization rate.